**Twin Branch Acres Property Owners Association**

**Board of Directors Meeting**

**December 3, 2015**

**12710 Corral Rd., Tampa, FL**

**Minutes**

**Members Present**

Mike Spoto – President

Cathy Ryder – Vice President

Paul Hauck – Treasurer

Maria Kelly – Unit Representative 2

Tammy Jacovides – Unit Representative 3

Dylan Richard – Unit Representative 4

Debbie Spoto –Website

Don MacConnel – Safety

Helen Popovich-Welcome Committee

Mireille Doffegnies-Henkemans – Equestrian

Mike Spoto called the regular meeting of the Board to order at 7:20 p.m. Helen Popovich served as secretary pro-tem.

**Reports of Board and Representatives**

Treasurer’s Report

Paul Hauk reported that the October ending balance was $22,999.66 and that after receipts and expenditures the November ending balance was $22,331.48.

Dylan Richard moved and the board approved reimbursing Maria Kelly for the cost of the ducks she placed in the entrance ponds.

Neighborhood Association Unification

Mike Spoto updated the board on his discussions with HOA attorney Denise Murphy. The board authorized him to get a quote on her fee for research related to becoming a unified neighborhood.

Neighborhood Beautification and Improvement

Maria Kelly reported that fliers regarding yard-clipping regulations were distributed and that some cleanup has occurred. She agreed to explore the feasibility of a volunteer cleanup day.

Members reported on the trail cleanup. Dylan Richard and Mike volunteered to work to correct the remaining problems on the trail.

Mike reported that, in response to the board’s request, officials had adjusted the traffic lights at entrance of TBA to give residents more time to exit the community.

Golf Cart Community

Mike reported on progress toward becoming a Golf Cart Community. The Board agreed that if golf community status was granted, a copy of the statutes governing golf cart usage should be posted on the TBA website.

Welcome and Communication

Maria volunteered to ask neighbors to submit contact information forms to become better connected with the community.

Helen Popovich reported that four welcome baskets were distributed to new TBA residents.

Safety

Don MacConnel reported on fire hazards posed by plug strips. He agreed to write a safety article on the subject for posting on the website.

**New Business**

Swap and Sell

The board agreed that swap and sell notices should be posted on the TBA Facebook rather than being advertised in a different way.

Winterfest

The board agreed that Winterfest should be held on January 23, 2016, beginning at 4:00 p.m.

Dylan volunteered to check on access to water and electricity.

Mike volunteered to check on site and catering.

Cathy Ryder, Mireille Doffegnies-Henkemans, and Dylan offered to supply tables.

Dylan agreed to provide an outdoor movie.

Debbie Spoto agreed to handle communication related to additional needs and volunteers.

Holiday Communications

Cathy agreed to obtain and mail holiday postcards to residents. She moved and the board approved allocating up to $180 for the project.

Cathy volunteered to handle a holiday random acts of kindness (raks) project for the neighborhood.

**Date and Place for Next Meeting**

The next meeting will be January 7, 2016, at 7:00 p.m. at Tammy Jacovides’s home, 12406 Twin Branch Acres Road.

Helen Popovich

Secretary pro-tem

December 4. 2012